



Request #: 250592

Faxed to: Common Problems

Attention:

From: Customer Service

Date In: 08/15/2005

Time: 13:26

Sales Person: Mark Porter

Date Required: 00/00/0000

Phone: ( ) -

Fax: ( ) -

Appointment Set:

Email:

Place / Via:

Web:

Close Date: 00/00/0000

Time: 00:00

Chargable:

Previous #:

Estimate #:

MIS Version: 6.20e

Module: Jobcosting

Estimating Version #:

File Name:

File Folder:

Title: Standard Performance Modification

**Description:** Instructions for using Standard Performance Modifications

1) Configuration

Select File, Housekeeping, Configuration

Enter Supervisor name &amp; password, select OK

Select Job Costing tab

Select "Enable Standard Performance Edit"

Select OK to save

This configuration setting will affect all other client stations on their next start up of the MIS system..

2) Enter time transactions as you usually would.

3) After the job is completed,

Select file, Job Costing, Standard Performance Modification

Select the Ticket # you want to enter standard performance rates for

A window listing the time transactions for this ticket will appear. For now you will have to scroll to the right to see the "Standard Performance" field where you can make entries of Hourly rates. We will change this format in a future version to allow this to appear without scrolling to the right.

4) Make all standard performance entries for this ticket and Save.

Select the Current button to print your "Job Performance Analysis Report" for this ticket.

**Solution:**